

## Scholarship Application Supporting Documents

### The Illinois Club

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*Applicant must have 60 hours of earned credit (U of I, AP, transfer) by the end of the Fall Semester. These undergraduate awards are for the next academic year, not this year. You must have at least one semester left after this academic year.*

**Deadline: November 1, 5:00 PM**

Awards are not based on gender. You will be considered for all awards for which you are eligible. Overall GPA of 2.75 or greater required now and at the end of the Fall Semester.

**Selection is based upon various criteria that include:**

- Academic Achievement
- Financial Need
- Educational Plans and Goals
- Work and Volunteer Experience
- Essay

**A complete application must have:**

1. **Essay** - 500 words or less on **one page!** The second page will not be read. We examine both your essay and résumé to see how your life, volunteer, work, educational and leadership experiences have helped shape you, and what you intend to do with those experiences. Are you making a difference now, and how will you make a difference in the future? Be specific about experiences (especially volunteer and work) you have had that have impacted you or others.

*One page; your name must be on your essay.*

2. **Résumé** - A résumé that you already have is fine.

*One page preferred; two pages maximum; your name must be on each page.*

3. **Unofficial Transcript (using UI Integrate Self Service)** - We look at *all* credits earned at the University of Illinois as well as transfer & AP credits. If you have a financial hold on your transcript, it may be lifted for a scholarship application by contacting the Financial Aid Office.

*This must include your name, UIN, college, major, etc.*

4. **Award History & Current Award Letter (using UI Integrate Self Service)** – We examine financial aid (scholarships, grants, loans, etc.) you have had at the University of Illinois. If your records are incorrect (too many or too few awards) those details must be added to the bottom of your history. We want your **AWARD HISTORY for all your years here at Illinois and your current AWARD LETTER.**

*History – Please include years that have no financial aid; and*

*it must include your name; UIN; financial awards and their amounts year by year.*

**Award History, Transfer Students** – Please submit monetary details on scholarships, grants, loans, etc. from your other institution(s) in an additional document, preferably from the institution(s). Incorrect records should be noted. Name of institution(s) required.

**Award History, Foreign Students** – Please submit monetary details about financial aid (grants, scholarships, loans, etc.) received from your homeland.

5. **Ikenberry Applicants** - Submit portfolios via internet link; attaching documents, pictures, MP3's or MP4's; or dropping off CD's or DVD's at our mailbox.

*These should total no more than 4 pages of text, 6 pictures, or 15 minutes.*

*Each document/picture/MP must be labeled with your name (last name first).*

6. **ALL Applicants - Must label documents with your name (last name first) and what it is,** such as Smith John Essay, Smith John Résumé, etc. *No zipped files accepted.*
7. **To Make Academic & Award History Documents** - These documents can be generated by selecting all the information on the screen (scrolling down or select all), copying it and then pasting it into a Word document. If you have difficulty with this, switching browsers may help. *We will not accept screenshots, .html, .webarchive or typed in files.* PDF's are not preferred.

We will confirm receipt of supporting documents via email and will let you know if we need anything further, such as reference contacts. If you receive a “mailbox full” error, rest assured, we have received them. *Do not email documents again.* Questions? Email [applications@theillinoisclub.org](mailto:applications@theillinoisclub.org).

Our selection of interview candidates will be completed by mid-January. We will let you know via email if you have been selected or not.

*If selected for an interview you will be required to provide an official transcript to verify your academic history, including the current Fall Semester's grades.*

Interviews will take place late January and early February. Study Abroad interviews can be Skyped.

If awarded a scholarship, it may only be used at the University of Illinois at Urbana-Champaign. Half of the scholarship is awarded in the fall; the other half in the spring. Fall graduation will result in a half scholarship. Taking less than a full load may result in reduction or withdrawal of the award.

All information will be kept confidential and shared with no one outside the Scholarship Committee.

**If you have trouble attaching your supporting documents within the application, please send to:**  
[applications@theillinoisclub.org](mailto:applications@theillinoisclub.org)

CD's and DVD's may be dropped off at the Levis Faculty Center's ground floor main office in The Illinois Club mailbox. Please alert us via email that we will find additional materials at Levis for you.

Levis Faculty Center (Located across from ISR - Illinois Street Residences.)  
 919 W. Illinois St.  
 Urbana, IL 61801

## Checklist

- \_\_\_\_\_ 1. **All files titled last name, first name, what it is.**
- \_\_\_\_\_ 2. **No zipped files accepted.**
- \_\_\_\_\_ 3. **Essay** – one page; name on the page.
- \_\_\_\_\_ 4. **Résumé** – one or two pages; name on each page.
- \_\_\_\_\_ 5. **Unofficial Transcript** – name, UIN, college, major, grades, etc.
- \_\_\_\_\_ 6. **Award Letter** – for this year; includes name and UIN
- \_\_\_\_\_ 7. **Award History** – includes years with no aid; has name, UIN, financial awards and their amounts year by year; includes correction notes at bottom.
  - \_\_\_\_\_ a. **Transfer Students** – send financial aid documents for every institution attended, if possible; note any corrections to official documents.
  - \_\_\_\_\_ b. **Foreign Students** – send details on any financial aid received from your homeland.
- \_\_\_\_\_ 8. **Ikenberry Portfolio** – no more than 4 pages of text, 6 pictures, or 15 minutes; each document/picture/MP labeled as in point #1.