

THE ILLINOIS CLUB INCOMING/OUTGOING BOARD MEETING AGENDA

DRAFT

Tuesday, 21 May 2019, 5:30 PM
Helen Valentine's Home, Mahomet

CALL TO ORDER

- **President:** Outgoing President Kathy Valdés and Incoming President Helen Valentine
 - Welcome
 - Minutes from March meeting approved via email

OUTGOING BOARD REPORTS: Kathy Valdés

- **Vice President:** Helen Valentine and Kathleen Weibel
 - Vice President's Report
- **Meetings/Events:** Janice Hiland, Stephen Kolderup, and Jane Myer
 - Spring Luncheon
- **Treasurer:** Allan Penwell
 - Treasurer's Report
- **Scholarships:** Sandy Camargo and Jenny Kim
 - Scholarship Committee Report
- **Membership:** Judith Robinson and Kathleen Weibel
 - Membership Report
 - Membership Issues: retention and attracting new members
- **Newcomers:** Linda Lopez and Sharon Grogan
 - Newcomers Report
- **Interest-Groups:** Julia Schmidt and Linda Fisher
 - Interest Groups Report
- **Tours:** Pat Cardenas, Nils Jacobsen, and Annette Buckmaster
 - Tours Report
- **Communications:** Libby Johnston and Christine Lyke
 - Communications Report
- **Corresponding Secretary:** Alice Taylor
 - Cards sent
- **Webmaster:** Mike Haney
 - Webmaster report

OLD BUSINESS

- **Big Ten Meeting:** Kathy Valdés, Linda Lopez & Lori Choquette

NEW BUSINESS: Helen Valentine

- **Guidelines/responsibilities for new board members:** Helen Valentine, Kathy Valdés, and Ann Campbell
 - Dropbox
 - Email lists
 - Board email list
 - Club email lists

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- Board and Club Calendars on Google
- TIC Website
 - Club Calendar
 - Listed as “Calendar” on left banner
 - <http://www.theillinoisclub.org/calendar.php>
 - Board Page: Board List with board member’s names and email aliases, Agendas and Minutes for past and upcoming board meetings, and Reimbursement Form
 - Listed as “Board” on left banner
 - <http://www.theillinoisclub.org/board.php>
 - E-News
 - Listed as “Weekly E-News” on left banner
 - http://www.theillinoisclub.org/e_news.php
- **Meetings/Events:** Jane Myers, Donna Offenbecher, and Linda Lopez
 - Events calendar: proposed dates for Fall Expo and other events
- **Communications:** Christine Lyke and Sheila Krein
 - August quarterly mailing
 - E-News
 - Once a month for June/July
 - Every two weeks starting Aug

FUTURE BOARD MEETINGS

- 2019-2020 Board Meetings calendar
 - Board Meetings – determine time/dates
 - August
 - November
 - January
 - March
 - Locations TBD
 - Outgoing/Incoming Board Meeting in May, time, location, and format TBD